**College of Agriculture and Natural Resources**

**College Advisory Council**

**Minutes for March14th, 2025, 3:30 PM**

Join Zoom Meeting: <https://msu.zoom.us/j/91383397035>

Meeting ID: 913 8339 7035, Passcode: 625694

In attendance – Dan Buskirk, Henry Chung, Jenifer Fenton, Euihark Lee, Frank Lupi, Haddish Melakeberhan, Brent Ross, Jason Rowntree, David Skole, Ajit Srivastava, Breanne Turcola (undergraduate rep), Jennifer Weichel, Dong Zhao, Emily Holm, Melissa Hansen (SAC), Chris Brown (Grad Student Rep), Katherine Alaimo , Lissy Goralnik

Minutes Recorded by Euihark Lee

1. Call to Order – Jason Rowntree, Chair. (Action item) - passed
2. Introductions (Information item)
   1. Introduce Katherine Alaimo, Reminder of the semester with Jen Fenton)
3. Approval of agenda. (Action item) - passed
4. Approval of minutes for previous meeting – February 14th, 2025 Meeting. Please review prior to this meeting (available in Teams) (Action item) - passed
5. Update – Interim Dean Matt Daum, (Information item) - Unable to attend
6. Associate Dean for Faculty Affairs and Development Update Brian Horgan (Information item)
   1. Brian Horgan provided updates on procedural changes regarding bylaws and faculty governance

Old business

1. Annual Meeting Planning Update
   1. Emily Holm confirmed logistics are in place for the up coming annual meeting
   2. School of Packaging is confirmed to present as planned

New Business

1. Amendments to Faculty Bylaws
   1. Discussion on revising bylaws to remove appendix A from the official documentation to ensure alignment with other university’s evolving selection process
   2. Plan: Jason Rowntree and Dong Zhao will draft revised working for the next meeting.
2. By-law change request from Frank and Lupi
   1. Role of the college graduate committee & graduate hearing board
      1. Proposed new language: from “*full professor*” to “*faculty member at the rank of associate professor or professor*”
   2. Minor correction of the date for nomination for elections
      1. Proposed by-law change is OK.
      2. Language change has been suggested: “*Chairperson of the Advisory Committee of each department*” and school to “*Chairperson/Director of each department and school*”

2. Other

Adjourn at 16:28